



**GRAND TRAVERSE COUNTY
COMMISSION ON AGING**

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Advisory Board Minutes

Tuesday, February 2, 2021

9:00 a.m.

COA Conference Room

DRAFT: 2/2/21

APPROVED: 04/06/21

Call to Order

The meeting was called to order via telephone conference at the Commission on Aging Offices, 520 West Front Street, Traverse City, MI., by Chair, Lana Payne.

Attendee Name	Title	Status	Arrived
JC Bailey	Member	Present	9:02
Jim Carruthers	Member	Present	
Tonya Cook	Member	Present	
Bryce Hundley	County Commissioner	Present	
Hettie Molvang	Member	Present	
Lana Payne	Director	Present	

Staff Present: Cyndie Forster, Office Coordinator

Guests:

None

ROLL CALL

Cyndie F. took roll call.

APPROVAL OF AGENDA

Brief discussion new board members

Motion to approve the Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Carruthers
SECONDED:	Hundley
AYES:	Carruthers, Cook, Hundley, Molvang, Payne
NAYS:	None

APPROVAL OF MINUTES

Motion to approve the Minutes of December 15, 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Carruthers
SECONDED:	Hundley
AYES:	Carruthers, Cook, Hundley, Molvang, Payne
NAYS:	None

Bailey arrived 9:02 am

INTRODUCTION OF GUESTS/LIMITED PUBLIC COMMENT

None

Payne informed members that she had an addition to the Agenda. She informed members that the Board requires an employee and a client for the Board, and she has a couple of people lined up. She has invited Rice, who has been with the Commission on Aging for over 20 years, and a Client, Penny Zika who is interested, and will apply for the position.

SPECIAL ORDER OF BUSINESS

1. Staffing Update

Commission on Aging (GTCOA) has promoted both office specialists. Ferguson to Program Supervisor, which was Lana's position handling Homemaker Aide (HMA) and Home Chore (HC) programs, and Pat who has moved to Scheduler. Rice was previously in that position, and has now moved on to Assessment Nurse. We have a new Office Specialist that started yesterday, who comes to us from the County Clerk's office. We also interviewed another candidate from within the county yesterday, and will make an offer. There are still no good applicants for Nursing Supervisor or Social Worker. Will most likely have to take the RN Supervisor position to Administration to raise that rate.

2. Sheets Foundation Donation

Payne informed members that the \$20,000 donation will be taken to the BOC tomorrow for the emergency funding account. The Sheetz foundation has donated money to the COA since 2013 \$180k.

3. COVID 19 Vaccinations for Seniors

Payne informed members that GTCOA is working with the Area Agency on Aging of Northwest Michigan (AAANM) to sign up seniors for the vaccine, and they are working with United Way. Payne provided background on GTCOA activities up to this point, with approximately 500 people/calls on the GTCOA list, and contacting clients to fill slots. There will be a separate effort for homebound seniors which is not yet set. The Veterans Administration (VA) is also providing vaccinations.

4. Tier 1 & Tier 2 Billing

No charges for these clients, started January 1st.

5. Program Waitlist #s

Payne relayed that GTCOA has make some good progress on the HMA wait list. Have rehired an employee who had left last year and is now returning. HMA was at 141 and now at 93. Foot Care (FC) has 33, Home Health Care (HHC) is 34, Medication Management (MM) has 10, Respite (Resp) has 15, Home Chore (HC) Lawn/Leaf has 235, and HC Snow has 263. Payne explained the challenges with HC. Each worker has approximately 65 clients on their route. There is one position open that can be filled, but in order to do that GTCOA needs a truck. Discussion on what happened last year, when the truck was pulled from the BOC agenda. Payne relayed that as soon as a truck is approved GTCOA will hire another person. When that happens 65 clients will be taken off the list. Payne thanked Carruthers for discussing the GTCOA and snow removal on City sidewalks with the City Commission.

Cook leaves 9:29 am

Payne noted that there has been some discussion by Administration on the possibility of GTCOA moving to the LaFranier complex in the future. She noted that the Home Chore Garage facility cannot handle any more trucks or employees, so something would need to happen before we could even hire HC employees.

Discussion on client who are alone and whether GTCOA can provide wellness calls. Payne relayed that originally when things were closed down for Covid, GTCOA did that with HMA workers, and noted that the Senior Center has more capacity to make outreach calls. Payne also thought that United Way might also be involved in something like that, noting that vetting of volunteers is a hurdle for GTCOA. Relayed that the Parkinson's group has a phone tree which works pretty good.

OLD BUSINESS

None

NEW BUSINESS

None

GENERAL PUBLIC COMMENT (3 minutes per person)

None

ADJOURNMENT

Meeting adjourned **9:38** am.

Minutes available by contacting the Grand Traverse County Commission on Aging office by telephone at (231) 922-4688, and by mail at the following address: 520 West Front Street Suite B, Traverse City, MI 49684.

CF/cf
Revised: